

City of Duenweg
7409 E 7th Street
PO Box 105
Duenweg, MO 64841
(417) 623-2027

TODAY'S DATE _____ DATE FOR SERVICE TO BE TURNED ON _____

RESIDENT INFORMATION

NAME _____

SERVICE ADDRESS _____

LOT _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME PHONE () _____

CELL PHONE () _____

MESSAGE PHONE () _____

PLACE OF EMPLOYMENT _____

WORK PHONE () _____

SSN _____ DOB ____ / ____ / ____

OWN _____ RENT _____

CO-OCCUPANT INFORMATION

NAME _____

SERVICE ADDRESS _____

LOT _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME PHONE () _____

CELL PHONE () _____

MESSAGE PHONE () _____

PLACE OF EMPLOYMENT _____

WORK PHONE () _____

SSN _____ DOB ____ / ____ / ____

EMERGENCY CONTACTS

NAME	ADDRESS	PHONE

LANDLORD INFORMATION

NAME/COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME/OFFICE PHONE () _____ CELL PHONE () _____

BILLING PREFERENCE (CHECK ONE)

MAIL ☐

EMAIL ☐ EMAIL ADDRESS _____

BY SELECTING EMAIL YOU AGREE TO RECEIVE ALL BILLS/LATE NOTICES
ELECTRONICALLY AND WILL NOT RECEIVE A HARD COPY OF YOUR BILL IN THE
MAIL

TERMS AND CONDITIONS OF SERVICE CONTRACT

Your utility bill is due **upon receipt** of every month. On the 21st of that month, if payment is not received, you will be assessed a 10% penalty of your **total account balance**. Disconnects for nonpayment of bills will be on the 25th of the month or the following business day if it falls on a weekend or holiday.

ORDINANCE NO. 2020-006 STATES THE FOLLOWING:

In the event of disconnection due to nonpayment, all previously unpaid bills, plus a twenty-five dollars (\$25) reconnect charge shall be paid before reconnection is allowed for such water user or property.

Failure to receive a bill in the mail or electronically via email does not dismiss the user from paying the bill for that month or being subject to late fees or disconnection if applicable.

Excessive late payments or disconnection of service are reasons for requiring deposit coverage that equals twice the highest bill during the most recent twelve months. If there is an existing deposit, the water and/or sewer user may be required to increase it to the maximum amount.

If a water and/or sewer user needs information about previous water use or payments, the City of Duenweg will provide this information. If any portion of a bill is under dispute, the water and/or sewer resident may pay the undisputed portion and obtain a review of the disputed charges.

If a water or sewer user leaves an outstanding bill and chooses to return to this utility facility the user must pay the outstanding bill, the new service fee of \$100.00, and a deposit reflecting two and a half times the highest bill. This deposit reflecting two and a half times the highest bill will be refundable after the user has moved and the final bill paid.

If you are renting the residence your landlord will receive a copy of any statements that may be sent to you.

If we receive a non-sufficient funds charge from your bank, you will be assessed a \$29.00 insufficient fee. Checks that are not picked up within the time allowed will be **prosecuted**.

If you move, you are responsible for notifying us of the change and your new address in a timely manner or you will continue to be charged until we receive notification.

A copy of your photo ID will be required to complete this process.

\$100.00 SERVICE FEE IS NON-REFUNDABLE!

I HAVE READ THIS CONTRACT AND FULLY UNDERSTAND, AGREE, AND ACCEPT THE ABOVE TERMS OF SERVICE. SIGNING BELOW YOU ARE GIVING CONSENT TO THE CITY OF DUENWEG TO GIVE YOUR PERSONAL INFORMATION TO THE PROPER AUTHORITIES FOR PROSECUTION OF VIOLATION OF THIS ORDINANCE.

SIGNATURE: _____

TODAY'S DATE: _____