

THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF DUENWEG HELD IN THE DUENWEG MUNICIPAL BUILDING, 118 WEBB STREET, ON MAY 28<sup>TH</sup>, 2020.

The regular meeting of the Board of Aldermen of the City of Duenweg for May was held in the Duenweg Municipal Building on May 28<sup>th</sup>, 2020 at 7:00 P.M. with the following present:

Mayor	Russell Olds
Mayor ProTem	William Haldeman
Alderman	Karen Edge
	Dellaca Reynolds
	James Williams
City Staff	Shirley J Lewis
	Justin Pryor
	Ron Klein

The meeting was called to order at 7:00 P.M. by Mayor Olds.

The minutes of the previous regular meeting, April 23<sup>rd</sup>, 2020 were read. Following discussion, Alderman Haldeman made a motion to accept the minutes as read. Motion seconded by Alderman Edge. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Insurance Bids Discussion.** Mayor Olds presented to the Board of Aldermen the bids that we had received from Connell Insurance and Southwest Agency. Mayor Olds introduced Casey Chastain from Connell Insurance who was present and discussed the bid he had submitted to the city for \$23,146.00 for liability insurance for the term of one year, June 5, 2020 through June 5, 2021. Discussion held. The bid that was submitted to the city for \$35,428.00 from Southwest Agency was discussed, no one from the company appeared, for the same term of one year, June 5, 2020 through June 5, 2021. Discussion held. Motion made by Alderman Reynolds to accept the bid from Casey Chastain from Connell Insurance for \$23,146.00. Motion seconded by Alderman Haldeman. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Approve Expenditure for GovCollect Support (Tax Software).** City Clerk Shirley J Lewis presented to the Board of Aldermen the invoice for \$800.00 for product updates and technical support services including all purchased modules and internet service. Discussion held. Motion made by Alderman Reynolds to approve the expenditure of \$800.00 for the tax software for this next year. Motion seconded by Alderman Haldeman. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Approve the signing of checks for the park purchases for equipment.** Mayor Olds informed the Board of Aldermen the need for their authorization for him to sign the checks for the purchase of equipment that was authorized by the Duenweg Park Board. Discussion held. Motion made by Alderman Reynolds to authorize Mayor Olds to sign the park checks for the equipment. Motion seconded by Alderman Haldeman. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Approve purchase replacement street signs that are worn or unreadable throughout the City of Duenweg.** Ron Klein, Administrative Assistant, was present to request from the Board of Aldermen the need to purchase replacement street signs in the amount of \$1,410.88 for the city. Discussion held. Motion made by Alderman Reynolds to approve the expenditure for up to \$1,410.88. Motion seconded by Alderman Haldeman. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Bill NO. 2020-005**

**Ordinance NO. 2020-005**

**An ordinance annexing certain adjacent territory into the City of Duenweg, Jasper County, Missouri.**

Bill NO. 2020-005 was presented by Mayor Olds to the Board of Aldermen. Bill NO. 2020-005 was available for public viewing prior to the Board Meeting. Discussion held. Motion made by Alderman Reynolds to adopt Bill NO. 2020-005 on its second

**Bill NO. 2020-006**

**Ordinance NO. 2020-006**

**An ordinance establishing rules, regulations, and rates for the operation for the water supply and wastewater systems to be constructed and owned by the City of Duenweg, Jasper County, Missouri.**

Bill NO. 2020-006 was presented by Mayor Olds to the Board of Aldermen. Bill NO. 2020-006 was available for public viewing prior to the Board Meeting. Discussion held. Motion made by Alderman Reynolds to accept Bill NO. 2020-006 on its first reading, read by title only. Motion seconded by Alderman Haldeman. A roll call vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**ArcGIS Business Analyst software discussion.** Justin Pryor, Administrative Director to the Mayor's office, provided sample data to the Board of Aldermen to demonstrate what this software would do for the marketing of our city. Discussion held. Motion made by Alderman Haldeman to approve the expenditure of \$1,100.00 for the ArcGIS Business Analyst software for one year. Motion seconded by Alderman Williams. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**2019 Audit Review.** Shirley J Lewis, City Clerk, presented to the Board of Aldermen the audit for 2019 for the City of Duenweg. Discussion held. Motion made by Alderman Haldeman to acknowledge receipt of the 2019 Audit. Motion seconded by Alderman Edge. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**General Business:**

- **RFQ's Discussion.** Justin Pryor, Administrative Director to the Mayor's Office, informed the Board of Aldermen of what to expect at the next council meeting regarding the RFQ's that would be received in order to choose an engineering firm for the wastewater regionalization project. Discussion held. Motion made by Alderman Reynolds to authorize the request for the RFQ's

and final reading, read by title only. Motion seconded by Alderman Haldeman. A roll call vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Bill NO. 2020-008**

**Ordinance NO. 2020-008**

**An ordinance regulating the sale and the use of fireworks within the city limits of the City of Duenweg, Jasper County, Missouri.**

Bill NO. 2020-008 was presented by Mayor Olds to the Board of Aldermen. Bill NO. 2020-008 was available for public viewing prior to the Board Meeting. Discussion held. Motion made by Alderman Edge to accept Bill NO. 2020-008 on its first reading, read by title only, as amended. Motion seconded by Alderman Reynolds. A roll call vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Bill NO. 2020-008**

**Ordinance NO. 2020-008**

**An ordinance regulating the sale and the use of fireworks within the city limits of the City of Duenweg, Jasper County, Missouri.**

Bill NO. 2020-008 was presented by Mayor Olds to the Board of Aldermen. Bill NO. 2020-008 was available for public viewing prior to the Board Meeting. Discussion held. Motion made by Alderman Haldeman to adopt Bill NO. 2020-008 on its second and final reading, read by title only. Motion seconded by Alderman Williams. A roll call vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Bill NO. 2020-009**

**Ordinance NO. 2020-009**

**An ordinance for the election of a city clerk for the City of Duenweg, Jasper County, Missouri.**

Bill NO. 2020-009. Alderman Reynolds made a motion to nominate Shirley J Lewis as City Clerk with a second from Alderman Edge. Discussion was then held regarding salary. Decision was made to bring back Bill NO. 2020-009 after investigation was completed of salaries for other city clerks for fourth class cities.

Alderman Edge made a motion to adjourn at 9:47 P.M. Motion seconded by Alderman Reynolds. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

  
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Russell Olds, Mayor

ATTEST:

  
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Shirley J Lewis, City Clerk

for the wastewater regionalization project. Motion seconded by Alderman Haldeman. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

- **New City Hall in the future.** Mayor Olds addressed the Board of Aldermen the idea of building a new city hall. Discussion held. No motion required.

**Voided/Deleted Transactions for April 2020.** Discussion held. After review of the Voided/Deleted Transactions Report, a motion was made by Alderman Reynolds to acknowledge the report. Motion seconded by Alderman Edge. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**List of Unpaid Bills April 2020.** Discussion held. A motion was made by Alderman Reynolds to acknowledge there were no unpaid bills. Motion seconded by Alderman Williams. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**List of Paid Transactions for April 2020.** Discussion held. After review of the Paid Transactions Report, a motion was made by Alderman Reynolds to acknowledge the report. Motion seconded by Alderman Williams. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes

**Payment of bills.** Alderman Reynolds made a motion to pay upcoming bills that are due before next meeting. Motion seconded by Alderman Edge. A vote was taken and unanimous.

William Haldeman	Yes
Dellaca Reynolds	Yes
Karen Edge	Yes
James Williams	Yes