

CITY OF DUENWEG  
PO BOX 105/106 WEBB STREET  
DUENWEG, MO 64841  
(417) 623-2027

SERVICE ACCOUNT INFORMATION

DATE \_\_\_\_\_

RESIDENT INFORMATION

NAME \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_ LOT \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE (     ) \_\_\_\_\_ CELL PHONE (     ) \_\_\_\_\_

MESSAGE PHONE (     ) \_\_\_\_\_

PLACE OF EMPLOYMENT \_\_\_\_\_

WORK PHONE (     ) \_\_\_\_\_

SSN \_\_\_\_\_ DOB     /     /     

OWN HOME \_\_\_\_\_ RENT HOME \_\_\_\_\_

REFERENCES

| NAME | ADDRESS | PHONE |
|------|---------|-------|
|      |         |       |
|      |         |       |

LANDLORDS INFORMATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE(     ) \_\_\_\_\_ CELL PHONE (     ) \_\_\_\_\_

OFFICE USE ONLY

ACCOUNT # \_\_\_\_\_ BEGINNING READING \_\_\_\_\_

## TERMS AND CONDITIONS OF SERVICE CONTRACT

Your utility bill is due upon receipt of every month. On the 21<sup>st</sup> of that month, if payment is not received, you will be assessed a 10% penalty of your total account balance. On the first of the following month, if we still have not received your payment, your services will be suspended until payment and the reconnect fees are received.

### ORDINANCE NO. 2009-020 STATES THE FOLLOWING:

“Disconnection will create additional expense. The reconnect charge is \$25.00 during normal business hours and \$50.00 after normal business hours. If a water and/or sewer user waits until the City of Duenweg sends a public worker out to shut off their service, there will be a trip charge of \$13.00 even though the water and/or sewer user pays or makes arrangements for payment at that time.

Excessive late payments or disconnection of service are reasons for requiring deposit coverage that equals twice the highest bill during the most recent twelve months. If there is an existing deposit, the water and/or sewer user may be required to increase it to the maximum amount.

If a water and/or sewer user needs information about previous water use or payments, the City of Duenweg will provide this information. If any portion of a bill is under dispute, the water and/or sewer resident may pay the undisputed portion and obtain a review of the disputed charges.

If a water or sewer user leaves an outstanding bill and chooses to return to this utility facility the user must pay the outstanding bill, the new service fee of \$100.00, and a deposit reflecting twice the highest bill. This deposit reflecting twice the highest bill will be refundable after the user has moved and the final bill paid.”

If you are renting the residence your landlord will receive a copy of any late statements that may be sent to you.

If we receive a non-sufficient funds charge from your bank, you will be assessed a \$29.00 insufficient fee. Checks that are not picked up within the time allowed will be prosecuted.

If you move, you are responsible for notifying us of the change and your new address in a timely manner or you will continue to be charged until we receive notification.

A copy of your photo ID will be required to complete this process.

### \$100.00 SERVICE FEE IS NON-REFUNDABLE!

I HAVE READ THIS CONTRACT AND FULLY UNDERSTAND, AGREE, AND ACCEPT THE ABOVE TERMS OF SERVICE. SIGNING BELOW YOU ARE GIVING CONSENT TO THE CITY OF DUENWEG TO GIVE YOUR PERSONAL INFORMATION TO THE PROPER AUTHORITIES FOR PROSECUTION OF VIOLATION OF THIS ORDINANCE.

SIGNATURE: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_\_